



Belfast City Council

Report to:	Strategic Policy and Resources Committee
Subject:	Approval to seek tender framework or leasing agreement for PCs and laptop computers
Date:	17 June 2011
Reporting Officer:	Julie Thompson, Director of Finance and Resources
Contact Officer:	Paul Gribben & David Kelly, Co-Acting Heads of ISB

Relevant Background Information
ISB would like enter into a either a framework or leasing agreement for PCs and laptop computers that can be supported locally and which will deliver required levels of quality.
Key Issues
The co-Acting Head of Information Services wishes to proceed to tender for a framework or leasing agreement for the supply of Workstations and Laptops. The agreement will be for 4 years with the option to extend for an additional year.
Resource Implications
<u>Financial</u> The annual turnover of Workstations is in the region of 240 at an approximate value of £152,000. The cost of PCs and laptops will be met from a revenue budget for the purchase of IT equipment which has now been centralised and is managed by ISB.
Recommendations
It is recommended that the Council invites tenders to establish a new framework or leasing agreement for the supply of Workstations and Laptops. Committee is asked to approve the above recommendation to invite tenders and to delegate authority to the Director of Finance and Resources, or her nominee, to approve the successful contractor/contractors in line with cost and quality criteria.
Key to Abbreviations (including in attached paper)
ISB – Information Services Belfast
Documents Attached